

**SC CUSTOMER INFORMATION ADVISORY GROUP
MEETING SUMMARY
August 16, 2000**

Agenda Item

- Status of Previous Action Items (Griffin)
- P: Drive Follow-up Discussion (Group)
- Printer Issues (Stodolsky)
- Cyber Security Requirements (Green—Item rescheduled for the 8/23/00 CIAG meeting)

Status of Previous Action Items

The status of action items from the July 26, 2000 CIAG meeting was summarized as follows:

- “Bobbie” software is still undergoing testing; the Support Center will notify the CIAG when a delivery date is determined.
- Ted Griffin incorporated all CIAG recommendations to the FY01 IM budget plan, briefed IM Board members, and then presented both the updated IM Strategic Plan and FY01 IM budget plan to the ESC. Ted will update the CIAG when the ESC reaches a budget decision.
- The CIAG recommended no further changes to the Production policies. Therefore, the policies have been posted on the SC-621 Homepage.

P: Drive Follow-up

- Members discussed implementation of the new P: Drive policy. Archiving of P:Drive files over 13 months will commence August 21, 2000 as scheduled.

Printer Issues

- Members discussed concerns related to the provision of network printers versus local printers. Robbie Green will provide the CIAG with an economic work-up to facilitate further discussion.

Action Items

- Send the requirement for “Bobbie” software to SC Web Masters. (Support Center)
- Provide status of three conference room video units to the CIAG. (Green)
- Send the “Hog” insert to the CIAG. (Griffin)
- Provide an economic work-up of SC HQ printers in use. (Green)

Proposed 08/23/00 Meeting Agenda

- Presentation on cyber security requirements (Green)
- Continue printer discussion (Green)

Meeting Attendees

Name		Organization	Contact Information
John	Willis – Chair	SC-55	3-4095
Greg	Dilworth – Alt Chair	SC-17	3-2873
Peggy	Burris	SC-4	6-7265
Brian	O'Donnell	SC-5	6-7399
Steve	Buswell	SC-7	6-9741
Cathy	Hanlin	SC-23	3-1965
Jane	Hiegel	SC-30	3-5800
Shahida	Afzal	SC-50 (ESMT)	3-4941
Steve	Eckstrand	SC-55	6-5428
Marvin	Stodolsky	SC-72	3-4475
Emily	Knouse	SC-622	3-1577
Caryle	Miller	SC-82	3-8434
Shahida	Afzal	ESMT	3-4941
Brent	Baker	SC-621	3-2345
Jeanne	Beall	SC-621	3-4587
Joanna	Martin	SC-621	3-5730
Anne	Priebe	SC-621	3-2449
Ted	Griffin	SC-621	3-4602
Dick	Yockman	SC-621	3-3394
Troy	Oller	SC-621	