

Office of Science (SC) Customer Information Advisory Group (CIAG)
Meeting Summary
August 6, 2003

Agenda

- Previous Action Items (Rice)
- Support Center Items (Baker)
- FY04-08 SC HQ Strategic Plan (Griffin)
- FY04 SC HQ Operating Plan (Griffin)

Action Items

Previous Action Items	Status
None	N/A

New Actions from the August 6th Meeting	Assigned To
Donna Lang requested that a program representative be added to test Remote Access for EWM.	Centeno
Dean Oyler asked that we look into a solution/work-around for the inadequate number of USB ports on the Tablet PCs.	Baker

Previous Action Items (P. Rice)

Pat Rice informed the group that the there were all action items from the July CIAG meetings had been completed and that there were no actions to report on for August 6. Rice also noted that the verification phase has begun for Phase II of Remote Access. This Phase will make nine additional capabilities available through Remote Access. These capabilities should be available in early September. An e-mail will notify all users at that time.

Support Center Items (B. Baker)

Brent Baker went over the Exchange User list briefly with the CIAG. He also noted that there would be a routine maintenance power outage this weekend and asked if there were any concerns. There were none.

FY04-08 SC HQ Strategic Plan and FY04 HQ Operating Plan (T. Griffin)

Ted Griffin discussed the updated Strategic and Operating Plans with the CIAG including:

- 1) Background on the IM Strategic Plan for FY 2003 – 2007 and the Operating Plan for FY 2003
- 2) IM Strategic Plan for FY 2004 – 2008
- 3) FY04 SC HQ Operating Plan

He also noted that:

- SC-41 reviewed more than 40 DOE and Federal e-gov initiatives and found that the only direct impact would be from ePME and I-MANAGE.
- SC-41 reviewed the interface between SC HQ Corporate Development and I-MANAGE as well as the interface with ePME and found that there is no duplication for FY04, although data from SC corporate systems is likely to feed into both ePME and I-MANAGE.
- ePME agreed there was no duplication in critical Interim IMSC Enhancements for FY04
- The FY04 Operating Plan currently totals to \$7 million, but that does not include as yet undetermined requirements to support SC-1 and OneSC as well as up to \$400,000 that SC would owe to the CIO for using their infrastructure.

Griffin informed the group that after presenting the updated plans to the CIAG, he would brief Todd Harding, who is reviewing the plans for the SC front office, later in the week. Griffin will present the Strategic and Operating Plans to the AD/ODs starting the week of the August 18. Finally, Griffin will meet with Todd Harding one more time to tie up loose ends.

Name	Organization	Contact Information	
Oyler - Chair	Dean	SC-22	3-6394
Rice-Exec. Sec	Pat	SC-41	3-4556
Baker	Brent	SC-41	3-2345
Campbell	Kevin	SC-41	3-1215
Griffin	Ted	SC-41	3-4602
Hiegel	Jane	SC-31	3-5800
Koegel	David	SC-7	6-8831
Lang	Donna	SC-22	3-4360
Miller	Caryle	SC-82	3-8434
Stodolsky	Marvin	SC-72	3-4475