

# IM BOARD MEETING SUMMARY

## October 26, 2000

### Meeting Agenda

- Review agenda and 9/28/00 action items (Griffin)
- Brief IMSC status (Hughes)
- Brief cyber security implementation and request decisions on policies (Hughes)
- Decide whether to update the BES Abstract Tracking System (Members)
- Brief SNL/SC HQ and PNNL/SC HQ collaboration efforts (Griffin)

### Meeting Attendees

Name	Role	Organization	Contact #	Attendance
Bill Valdez	Chair	SC-5	6-9942	Local
Ted Griffin	Exec. Sec.	SC-621	3-4556	Local
Melea Baker	Member	ESMT	3-7486	Local
Greg Dilworth	Member	SC-17	3-2873	Local
Steve Buswell	Member	SC-7	6-9741	Phone
Peggy Burris	Member	SC-4	6-7265	Phone
Mike Riches	Member	SC-70	3-3264	Local
Myrna Vallette	Member	SC-62	3-3444	Local
Warren Marton for John Willis	Member	SC-55	3-4095	Local
John Yates	Member	SC-82	3-8435	Local
Larry Vann	Ex Officio Member	CH	630-252-2875	Phone
Jerry Wills	Ex Officio Member	OR	865-564-9277	Phone
Tom Jackson	Presenter	SC-621	3-9139	Local
Paul Arveson	Attendee	SC-621	3-1893	Local
Pat Flannery	Attendee	SC-621	3-9002	Local
Kathi Centeno	Attendee	SC-621	3-5472	Local
Brent Baker	Attendee	SC-621	3-2345	Local
Anne Priebe	Attendee	SC-621	3-2449	Local
Sue Farrand	Attendee	SC-621	3-1884	Local
Andrew Kagan	Attendee	SC-621	3-9522	Local
Dick Yockman	Attendee	SC-621	3-3394	Local
Pat Rice	Attendee	SC-621	3-4556	Local
Gene Hughes	Presenter	SC-621	3-5409	Local
Jason Kruse	Attendee	SC-621	3-6592	Local
Joanna Martin	Attendee	SC-621	3-1017	Local
Mike Gercken	Presenter	SC-621	3-5253	Local

### Meeting Summary

#### **Review agenda and 9/28/00 meeting action items.**

The 9/28/00 action items were reviewed:

- Send the SC HQ FY01-05 IM Strategic Plan to PNNL for review (Griffin). Completed.
- Provide options to the IM Board members so that the development of an updated BES Abstract Tracking System can be considered. Options sent to Board members on 10/16/00 via e-mail.

#### **Brief IMSC status**

Gene Hughes introduced Mike Gercken who provided an updated status of the rollout of IMSC.

Both Mr. Hughes and Mr. Gercken reported that IMSC will go live on 11/7/00. Although IMSC will be fully functional, IPS will remain online for four to six weeks past rollout.

### **Brief cyber security implementation and request decisions on policies**

Gene Hughes and Tom Jackson presented an overview of the 14 recommended policies to implement the SC HQ cyber security plan. The Board requested that the CIAG: review each policy, recommend approval/disapproval, recommend whether a “high”, “medium”, or “low” cost solution should be implemented, and identify both the impacts to the user and risks associated with each “high”, “medium”, and “low” cost solution. Mr. Hughes will provide a status update at the next IM Board meeting.

### **Decide whether to update the BES Abstract Tracking System**

Ted Griffin reiterated the action item addressing the BES Tracking System from last month’s IM Board meeting (please see the 9/28/00 meeting summary for details). The general response from Board members is that this item is of high importance and needs to be incorporated into the FY ’01 Operating Plan. For this to happen, Worksheet Exchange 2.0, Execution Work Management 2.0, and the SC Intranet Portal 1.2 would need to slip from the schedule by 3-4 weeks. After discussion, the Board unanimously approved this effort.

### **Brief SNL/SC HQ and PNNL/SC HQ collaboration efforts**

At the request of the IM Board, Ted Griffin sent the SC HQ FY ’01-’05 IM Strategic Plan to PNNL for review to determine whether PNNL systems exist that can be used by SC HQ. Mr. Griffin reported that during follow-up discussions, ten PNNL systems were identified as potential candidates. During follow-up discussions with SNL, additional information was obtained on their two candidate systems. Mr. Griffin will continue these efforts and update the Board as outcomes develop.

### **Action Items**

- Send the following to all DOE laboratories as the first step of the “SC Operations Office and Laboratory” initiative: 1. a description of the initiative, 2. the SC HQ FY01-05 IM Strategic Plan, and 3. a description of what we would like from them (advice and suggestions). (Griffin)
- Arrange to have CH brief the IM Board on the Chicago Information Architecture project. (Griffin/Vann)
- Obtain a genealogy of security mandates from Bill Nay’s office and provide to the IM Board to understand which are more important. (Nay)
- Brief the CIAG on the cyber security project. Ask about their ability to provide advice on the security policies given their other duties. (Hughes)