Department of Energy
Washington, DC 20585

September 7, 2007

MEMORANDUM FOR ASSOCIATE DIRECTOR FOR THE OFFICE OF ADVANCED SCIENTIFIC COMPUTING RESEARCH

ASSOCIATE DIRECTOR FOR THE OFFICE OF BASIC ENERGY SCIENCES

ASSOCIATE DIRECTOR FOR THE OFFICE OF BIOLOGICAL AND ENVIRONMENTAL RESEARCH

ASSOCIATE DIRECTOR FOR THE OFFICE OF FUSION ENERGY SCIENCES

ASSOCIATE DIRECTOR FOR THE OFFICE OF HIGH ENERGY PHYSICS

ASSOCIATE DIRECTOR FOR THE OFFICE OF NUCLEAR PHYSICS

ASSOCIATE DIRECTOR FOR THE OFFICE OF SAFETY, SECURITY, AND INFRASTRUCTURE

FROM: RAYMOND L. ORBACH
DIRECTOR
OFFICE OF SCIENCE

SUBJECT: Delegation of Acquisition Executive Authorities for Office of Science Projects with a TPC Between $5 Million and $100 Million

The new DOE Order 413.3A, Program and Project Management for the Acquisition of Capital Assets was approved by the Deputy Secretary of Energy on July 28, 2006. The new Order establishes Critical Decision Authority Thresholds and provisions for delegation of Acquisition Executive authorities. In accordance with the Order, the Program Secretarial Officer (PSO) may delegate the Acquisition Executive authority for projects with a Total Project Cost (TPC) between $20 million and $100 million to a Program Manager or field organizational manager. It is the policy of the Office of Science to establish Acquisition Executives for all projects greater than $5 million.

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I delegate to each of you the Acquisition Executive authority for projects with a TPC between $5 million and $100 million in your programmatic areas of responsibility. The scope of this delegation encompasses the roles and responsibilities described in DOE Order 413.3A, 6.f., Acquisition Executives.

You are also delegated authority to approve Critical Decision (CD) 0 for projects between $5 million and $20 million. CD-0 approval authority for projects between $20 million and $100 million cannot be delegated below the PSO.

On an exception basis, I may retain or withdraw Acquisition Executive authority for specific projects with a TPC between $5 million and $100 million.

This delegated Acquisition Executive authority is effective immediately and will remain in force until rescinded.

If there are any questions or further assistance is needed, please contact Daniel Lehman, Director, Office of Project Assessment (SC-1.3).

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