

**Change Control Table for Major System Projects—TPC Greater Than or Equal to \$750M or as Designated by the Acquisition Executive  
(Change Control Authority is Delegated Except for Deviations)**

<b>Routine Project Changes: Project changes which DO NOT modify the Performance Baseline.</b>				
Routine Project Change Authority				
	<b>Acquisition Executive (Secretarial Acquisition Executive)<sup>1</sup></b>	<b>SC Associate Director or HQ Program Manager</b>	<b>Federal Project Director*</b>	<b>Contractor Project Manager</b>
Scope	Approval authority only required in case of Deviations as defined below.	Any change in the KPPs as referenced in PEP sections (xx).	Any change at WBS Level (x+1) as referenced in PEP section (xx).	Any change at WBS Level (x+2) and below as referenced in PEP sections (xx).
Schedule		Any change to a Level x milestone (except CD-4, project completion) as referenced in the PEP Table ___.	Any change to a Level (x+1) milestone as referenced in the PEP Table ___.	Any change to a Level (x+2) milestone and below as referenced in PEP Table ___.
Cost		A change to TEC or OPC  The smaller cumulative change of greater than \$50M or 50% to each level (x) WBS cost.**	A change to TEC or OPC  The smaller cumulative change of greater than \$10M or 50% to each level (x) WBS cost.**	Changes to cost below the FPD thresholds.

<b>Performance Baseline Deviations: Project changes which DO modify the Performance Baseline.</b>	
Performance Baseline Change Authority <sup>2</sup>	
Secretarial Acquisition Executive (SAE)	Under Secretary (Program Secretarial Officer, if delegated)
A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS, and	A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS, and
A delay of 6-months or greater (cumulative) from the original project completion date, or	A delay of less than 6-months cumulative from the original project completion date, or
An increase in excess of the lesser of \$25M or 25% (cumulative) of the original CD-2 cost baseline.	An increase that is less than \$25M or 25% (cumulative) of the original CD-2 cost baseline.

\* Any contingency usage will require the approval by the FPD.

\*\* After the cumulative threshold has been reached and the next higher change authority has been notified and has approved the changes, the cumulative cost thresholds will reset.

<sup>1</sup> The Acquisition Executive still approves the Critical Decisions. These tables only applies to project change controls.

<sup>2</sup>New Performance Baselines to be established as a result of a deviation must be validated by OEMC.

KPP-Key Performance Parameters; PDS-Project Data Sheet; PEP-Project Execution Plan; PSO-Program Secretarial Officer; SAE-Secretarial Acquisition Executive; TPC-Total Project Cost; US-Under Secretary

**Change Control Table for Non-Major System Projects Greater Than or Equal to \$400M and Less Than \$750M  
(Change Control Authority is Delegated Except for Deviations)**

<b>Routine Project Changes: Project changes which DO NOT modify the Performance Baseline.</b>				
Routine Project Change Authority				
	<b>Acquisition Executive (Under Secretary)</b>	<b>SC Associate Director or HQ Program Manager</b>	<b>Federal Project Director*</b>	<b>Contractor Project Manager</b>
Scope	Approval authority only required in case of Deviations as defined below.	Any change in the KPPs as referenced in PEP sections (xx).	Any change at WBS Level (x+1) as referenced in PEP section (xx).	Any change at WBS Level (x+2) and below as referenced in PEP sections xx.
Schedule		Any change to a Level (x) milestone (except CD-4, project completion) as referenced in the PEP Table ___.	Any change to a Level (x+1) milestone as referenced in the PEP Table ___.	Any change to a Level (x+2) milestone and below as referenced in PEP Table ___.
Cost		A change to TEC or OPC  The smaller cumulative change of greater than \$50M or 50% to each level (x) WBS cost.**	A change to TEC or OPC  The smaller cumulative change of greater than \$10M or 50% to each level x WBS cost.**	Changes to cost below the FPD thresholds.

<b>Performance Baseline Deviations: Project changes which DO modify the Performance Baseline.</b>	
Performance Baseline Change Authority <sup>2</sup>	
Secretarial Acquisition Executive (SAE)	Under Secretary (Program Secretarial Officer, if delegated)
A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS.	A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS.
A delay of 6-months or greater (cumulative) from the original project completion date.	A delay of less than 6-months cumulative from the original project completion date.
An increase in excess of the lesser of \$25M or 25% (cumulative) of the original CD-2 cost baseline.	An increase that is less than \$25M or 25% (cumulative) of the original CD-2 cost baseline.

\* Any contingency usage will require the approval by the FPD.

\*\* After the cumulative threshold has been reached and the next higher change authority has been notified and has approved the changes, the cumulative cost thresholds will reset.

<sup>1</sup> The Acquisition Executive still approves the Critical Decisions. These tables only applies to project change controls.

<sup>2</sup>New Performance Baselines to be established as a result of a deviation must be validated by OEMC.

KPP-Key Performance Parameters; PDS-Project Data Sheet; PEP-Project Execution Plan; PSO-Program Secretarial Officer; SAE-Secretarial Acquisition Executive; TPC-Total Project Cost; US-Under Secretary

**Change Control Table for Projects Greater Than or Equal to \$100M and Less Than \$400M  
(Change Control Authority is Delegated Except for Deviations)**

<b>Routine Project Changes: Project changes which DO NOT modify the Performance Baseline.</b>				
Routine Project Change Authority				
	<b>Acquisition Executive (Program Secretarial Officer)</b>	<b>SC Associate Director or HQ Program Manager</b>	<b>Federal Project Director*</b>	<b>Contractor Project Manager</b>
Scope	Approval authority only required in case of Deviations as defined below.	Any change in the KPPs as referenced in PEP sections (xx).	Any change at WBS Level (x+1) as referenced in PEP section (xx).	Any change at WBS Level (x+2) and below as referenced in PEP sections xx.
Schedule		Any change to a Level (x) milestone (except CD-4, project completion) as referenced in the PEP Table ___.	Any change to a Level (x+1) milestone as referenced in the PEP Table ___.	Any change to a Level (x+2) milestone and below as referenced in PEP Table ___.
Cost		A change to TEC or OPC  The smaller cumulative change of greater than \$50M or 50% to each level x WBS cost.**	A change to TEC or OPC  The smaller cumulative change of greater than \$10M or 50% to each level x WBS cost.**	Changes to cost below the FPD thresholds.

<b>Performance Baseline Deviations: Project changes which DO modify the Performance Baseline.</b>	
Performance Baseline Change Authority <sup>2</sup>	
Secretarial Acquisition Executive (SAE)	Under Secretary (Program Secretarial Officer, if delegated)
A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS.	A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS.
A delay of 6-months or greater (cumulative) from the original project completion date.	A delay of less than 6-months cumulative from the original project completion date.
An increase in excess of the lesser of \$25M or 25% (cumulative) of the original CD-2 cost baseline.	An increase that is less than \$25M or 25% (cumulative) of the original CD-2 cost baseline.

\* Any contingency usage will require the approval by the FPD.

\*\* After the cumulative threshold has been reached and the next higher change authority has been notified and has approved the changes, the cumulative cost thresholds will reset.

<sup>1</sup> The Acquisition Executive still approves the Critical Decisions. These tables only applies to project change controls.

<sup>2</sup>New Performance Baselines to be established as a result of a deviation must be validated by OECM.

KPP-Key Performance Parameters; PDS-Project Data Sheet; PEP-Project Execution Plan; PSO-Program Secretarial Officer; SAE-Secretarial Acquisition Executive; TPC-Total Project Cost; US-Under Secretary

**Change Control Table for Projects Less Than \$100M  
(Change Control Authority is Delegated Except for Deviations)**

<b>Routine Project Changes: Project changes which DO NOT modify the Performance Baseline.</b>			
Routine Project Change Authority			
	<b>Acquisition Executive (Associate Director)</b>	<b>Federal Project Director*</b>	<b>Contractor Project Manager</b>
Scope	Any change in the KPPs as referenced in PEP sections xx.	Any change at WBS Level (x+1) as referenced in PEP section xx.	Any change at WBS Level (x+2) and below as referenced in PEP sections xx.
Schedule	Any change to a Level x milestone (except CD-4, project completion) as referenced in the PEP Table __.	Any change to a Level (x+1) milestone as referenced in the PEP Table __.	Any change to a Level (x+2) milestone and below as referenced in PEP Table __.
Cost	A change to TEC or OPC  The smaller cumulative change of greater than \$50M or 50% to each level x WBS cost.**	A change to TEC or OPC  The smaller cumulative change of greater than \$10M or 50% to each level (x) WBS cost.**	Changes to cost below the FPD thresholds.

<b>Performance Baseline Deviations: Project changes which DO modify the Performance Baseline.</b>	
Performance Baseline Change Authority <sup>2</sup>	
<b>Secretarial Acquisition Executive (SAE)</b>	<b>Under Secretary (Program Secretarial Officer, if delegated)</b>
A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS.	A change in scope that affects the ability to satisfy the mission need, an inability to meet a KPP, or nonconformance with the current approved PEP, which must be reflected in the PDS.
A delay of 6-months or greater (cumulative) from the original project completion date.	A delay of less than 6-months cumulative from the original project completion date.
An increase in excess of the lesser of \$25M or 25% (cumulative) of the original CD-2 cost baseline.	An increase that is less than \$25M or 25% (cumulative) of the original CD-2 cost baseline.

\* Any contingency usage will require the approval by the FPD.

\*\* After the cumulative threshold has been reached and the next higher change authority has been notified and has approved the changes, the cumulative cost thresholds will reset.

<sup>1</sup> The Acquisition Executive still approves the Critical Decisions. These tables only applies to project change controls.

<sup>2</sup>New Performance Baselines to be established as a result of a deviation must be validated by OECM.

KPP-Key Performance Parameters; PDS-Project Data Sheet; PEP-Project Execution Plan; PSO-Program Secretarial Officer; SAE-Secretarial Acquisition Executive; TPC-Total Project Cost; US-Under Secretary