



**Department of Energy**  
Washington, DC 20585

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MEMORANDUM FOR DISTRIBUTION

FROM: INGRID KOLB *Ingrid Kolb*  
DIRECTOR, OFFICE OF MANAGEMENT

SUBJECT: Program Managers' Career Development Curriculum

The Secretary's memorandum on Improving Project Management (August 10, 2005) directed the Office of Management, working with departmental programs, to develop a Program Managers' career development path as an adjunct to the Project Management Career Development Program (PMCDP). We plan to establish the program by the end of the third quarter of FY 2006. The Office of Engineering and Construction Management (OECM) has the lead for this initiative. We also need the assistance of key DOE organizations to ensure that the program meets the professional development needs of their program managers.

As a first step, OECM is forming a team to establish a Program Managers' Career Development Curriculum (PMCDC). Team members should be senior level and authorized to make recommendations on behalf of your organization. They will review training courses associated with the Defense Acquisition Workforce Improvement Act requirements, accepted industry standard certification programs, and existing government, private sector and academia requirements. There will be weekly meetings over the next three months with team members performing assigned tasks to meet a plan of action and milestones. The team will deliver their recommendations by the middle of June 2006. Selected courses will be available in the fourth quarter of FY 2006.

Please submit your nominations for team participation by April 19, 2006, to Rose Jordan (rosalie.jordan@hq.doe.gov). If you have any questions about this request, contact me or Ms. Jordan.

Thank you in advance for your support.



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